

<b>Position</b>	<b>FT/PT</b>	<b>Further Details (incl pay)</b>
<b>AMANDA</b>		
<b>NEW</b> Driver	FT	<p><b>Number of Positions: 1</b></p> <p><b>Descriptions:</b> Must to be over 25 yrs old Class G drivers license , clean drivers abstract</p> <p>Eligible for a Limousine License City of Peterborough / Vulnerable Sectors Check (\$100.00...they pay half), Able to work various shift including over night drives and early mornings along with daytime and eve. Able to work some weekends. Able to lift luggage and assist with clients who require mobility assistance and and able to drive in all types of weather confidently</p>
<b>NEW</b> Architectural Technologist	FT	<p><b>Number of Positions: 1</b></p> <p><b>Description:</b>Prepare technical drawings using AutoCAD for a variety of projects (residential, seasonal, garages, decks, bunkies, etc.) Ensure that drawings conform to specifications, design data, timing and budget</p>
General Labourer	FT	<p><b>Number of Positions: 1</b></p> <p><b>Description:</b> looking for someone to do rustproofing. This position is Monday – Friday 8am -4pm The individual needs to be motivated and want to work and learn. This position is temporary but if they are a good fit, he will keep them on FT throughout the year. They need to have a DL to make deliveries but can use the employers car. Must be willing to learn bench work and radiator work</p>
CSR/Stock	PT	<p><b>Number of Positions: 1</b></p> <p><b>Description:</b> General Store seeking seasonal help. The ideal individual will be able to lift up to 50 pounds (there is a lot of lifting involved) Will also be responsible for handling cash transactions. 20 hours a week and ideally live in Keene</p>
Program Assistant	PT	<p><b>Number of Positions: 1</b></p> <p>Type (ie Full time, part time, contract, etc): part time</p> <p><b>Description</b> Responsible for the constant supervision, safety and wellbeing of the children. Looking for someone to fill in when we have staff away sick or on holidays, so the hours will vary.</p> <p><b>Location:</b> Keene</p>
Customer Service	PT	<p><b>Number of Positions: 1</b></p> <p><b>Type (ie Full time, part time, contract, etc):</b> PT – includes late evenings</p> <p><b>Description:</b> Provide excellent customer service in a fast paced environment, must be over 18, handle cash transactions and ability to calculate change on the spot. Clean CPIC, credit history and ability to acquire and maintain a Gaming Licence (quite an intensive process)</p>
Installation Technician	FT	<p><b>Number of Positions: 2</b></p> <p><b>Type (ie Full time, part time, contract, etc):</b> Full time, Monday – Friday 8-5 with the occasional Saturday</p> <p><b>Description:</b> Install office furniture and ergonomic equipment in a professional office environment. Every day takes you to several different locations. You will train with an experienced Installation Technician. You must be physically fit, reasonably strong, and have experience with tools. Must possess valid driver's license to drive company vehicle and be over 25 for insurance purposes. This is a position for someone with high energy and a positive, professional demeanor</p>
Customer Service/Sales Person	FT	<p><b>Type (ie Full time, part time, contract, etc):</b> Full Time, Mon-Wed 9am-6pm, Thurs-Friday -9am-9pm, Sat 9am-6p, Sun 11am-5pm.</p> <p><b>Description:</b> Retail and/or sales experience is important. They would prefer someone who is mature, reliable and can do lifting and moving of heavy items. Some creativity or experience with creating displays would be great as well.</p> <p><b>Wage (if available):</b> \$15/hour</p>
CSR-call centre	F/T	<p><b>Number of Positions:</b> Ongoing</p> <p><b>Type (ie Full time, part time, contract, etc):</b> Full Time</p>

		<p align="center"><b>Description:</b> Need GR 12 and basic comp skills, starts at \$14.30/hr</p>
<b>JINNELL</b>		
Dispatcher	Ft	<p><b>Description:</b> They will responsible for responding to calls, scheduling appointments with the plumbers, etc. This is a very tedious position with a lot of attention to detail. Must have excellent communication skills, no fear of computers, and willingness to learn. Experience with plumbing or HVAC desired. Must be able to multi-task.</p> <p><b>Location:</b> they are located in Fraserville, right by the Slots, so transportation is a must</p> <p><b>Wage:</b> \$17.00 to start (negotiable with experience)</p>
Education Youth Counsellor	ft	<p align="center"><b>please see the Job Posting for Full Details</b> <a href="https://www.indeed.ca/jobs?q=education&amp;l=Peterborough%2C%20O&amp;vjk=57340ea8370fa636">https://www.indeed.ca/jobs?q=education&amp;l=Peterborough%2C%20O&amp;vjk=57340ea8370fa636</a></p> <p>Establish and maintain rapport with the youth justice involved youth and at risk youth</p> <p>Engage and work motivationally with youth to enhance desire to learn and/or re-engage to learn</p> <p>Help design teaching modules for youth on a variety of different topics including social skills, cooking, financial literacy, etc.</p> <p>Facilitate one on one and group programs</p> <p>Achieve and maintain required program outcomes, targets and service levels</p> <p>Provide case management duties including file maintenance</p> <p>Demonstrate ability to model pro-social skills</p> <p>Demonstrate initiative to work as part of a team to ensure the effective delivery of service to youth</p> <p>Ingenuity in developing alternative strategies to meet individualized programming</p> <p>Application of crisis intervention techniques and behaviour management skills</p> <p align="center"><b>Location:</b> Peterborough <b>Wage:</b> TBD</p>
Dishwasher/Prep Cook	pt	<p><b>Description:</b> wash dishes, keep kitchen clean, light food prep</p> <p align="center"><b>Location:</b> Lakefield <b>Wage:</b> \$14.00 to start</p>
AZ Driver	Pt-casual	<p><b>Description:</b> delivering pallets to various truck docks within Peterborough, and the 401 corridor (port hope, Cobourg, Belleville, etc.)</p> <p align="center"><b>Location:</b> Peterborough <b>Wage:</b> \$18.00 to start</p>
Experienced Cooks	both	<p><b>Description:</b> able to work in fast paced environment. Able to work well in a team, communicate, and multi-task. Dependable and reliable.</p> <p align="center"><b>Location:</b> Lansdowne Street <b>Wage:</b> \$14.00</p>
Adult Crossing Guard	Pt	<p><b>Description:</b> If you are someone that cares about the safety of children, and is trustworthy, dependable and willing to work a variety of shifts, you should consider becoming a School Crossing Guard. There is paid in class and road training. They provide the yellow jacket. The candidate must provide a clean CPIC with vulnerable sector. They must also pass a functional abilities test.</p> <p><b>Location:</b> Various locations through PTBO. Start as a Spare and go where and when needed. Eventually get a permanent location.</p> <p><b>Wage :</b> \$14/hr + 4% vacation pay (paid for the entire hr even if 45 min)</p> <p align="center">Please have the candidate complete the application above before sending me the resume.</p>
Security Guard	Pt	<p align="center"><b>Number of Positions:</b> multiple</p> <p><b>Description:</b> Patrol assigned area on foot •Watch for and report irregularities by completing investigations and incident reports •Use two-way radio and computer applications for communicating site activities. Sustain effective relationships with key stakeholders and provide specialized security services by enforcing college's rules and regulations when required •Offer support to any person in need such as providing direction on college campus, responding to</p>

		emergency situation involving violent individuals and injuries. <b>Location:</b> Fleming College-Lindsay Location
Registered and Non-Registered ECE's	PT & FT	<b>Type (ie Full time, part time, contract, etc):</b> Part Time and Full Time positions available as well as after school care <b>Description:</b> Clean CPIC Up to date Vaccines and TB Shot Love of working with Children and supporting them in their development <b>Wage (if available):</b> \$15/hour
Lube/Automotive Tech	ft	<b>Description:</b> Must be able to perform oil and lube changes, tire rotations, etc. They are willing to train someone who wants to learn but previous experience is an asset. The would like someone mature. <b>Location:</b> Peterborough on the bus route <b>Wage:</b> \$14.00 (more if experienced)
DZ (1) and AZ (2) Drivers	F/T	To transport multiple couriers within the GTA to Kingston areas. Must have DZ or AZ license. Must have clean driver's abstract. Must be 25 years old. Must have excellent communication skills. Must be prompt. Will work an average of 12 hour days.
Customer Service	P/T	Take customers' orders Prepare food items such as sandwiches beverages Portion, assemble, and wrap food or place it directly on plates for service to patrons, and package take-out food Use equipment to prepare hot beverages such as coffee and tea specialties Serve customers at counters Receive payment for food items purchased.
<b>Layne</b>		
*NEW* Sales Representative	F/T	<b>Number of Positions:</b> N/A <b>Type (ie Full time, part time, contract, etc):</b> Full Time <b>Description:</b> Looking for empathetic, friendly, and dynamic representatives to provide phone support to Canada Post customers. <b>Please have candidate apply online first before sending resume.</b> <b>Wage (if available):</b> \$16.80/hour
*NEW* Kitchen Staff	P/T	<b>Number of Positions:</b> 1 <b>Type (ie Full time, part time, contract, etc):</b> Part Time <b>Description:</b> Looking for kitchen staff for downtown restaurant specializing in burgers. Previous kitchen experience considered an asset. <b>Wage (if available):</b> \$14/hour
Sales Representative	F/T	<b>Number of Positions:</b> N/A <b>Type (ie Full time, part time, contract, etc):</b> Full Time <b>Description:</b> Looking for empathetic, friendly, and dynamic representatives to sell communication products and services such as phone, Internet and IP television offered by Canada's largest communication company. <b>Please have candidate apply online first before sending resume.</b> <b>Wage (if available):</b> \$15.44/hour
Crew Member	P/T	<b>Number of Positions:</b> 1 <b>Type (ie Full time, part time, contract, etc):</b> Part Time <b>Description:</b> Looking for someone to take customers' orders, handle money transactions, prepare menu items, maintain cleanliness at station, and assist customers with questions and concerns. <b>Wage (if available):</b> \$14/hour
Bus Driver	P/T	<b>Number of Positions:</b> 6 <b>Type (ie Full time, part time, contract, etc):</b> Part Time, Monday to Friday <b>Description:</b> Looking for candidates to complete training to become bus drivers. There is a 50 hour training program to aid all candidates in getting their

		<p>B license. After the training program is completed successfully a route in Peterborough is provided. Candidates must have their G license with clean driving abstract. Will also need CPIC with Vulnerable Sector Check done.</p> <p><b>Wage (if available):</b> Average \$16/hour</p>
<b>Ron</b>		
Meat Manager	FT	<p><b>Type (ie Full time, part time, contract, etc):</b> Full Time, Available to work all shifts including evenings and weekends</p> <p><b>Description:</b></p> <ul style="list-style-type: none"> <li>Good customer service skills</li> <li>Strong verbal and written communication skills</li> <li>Ability to provide leadership including hiring and training</li> <li>Strong attention to detail, time management and organizational skills</li> <li>Ability to multi-task and work effectively in a fast paced environment</li> <li>Basic computer skills (e.g., Microsoft Office)</li> <li>Physical ability to perform the duties of the job</li> </ul> <p><b>Wage (if available):</b> Based upon experience</p>
Service Advisor	FT	<p><b>Type (ie Full time, part time, contract, etc):</b> Full Time and the candidate must be able to work flexible hours including some Saturday and evening shifts.</p> <p><b>Description:</b></p> <ul style="list-style-type: none"> <li>Providing exceptional customer service</li> <li>Opening and closing repair orders and dispatching work to technicians.</li> <li>Creating appointments through XTIME</li> <li>Estimating/costing services and booking appointments based on manufacturers requirements and personal driving habits</li> <li>Selling manufacturers recommendations to customers</li> <li>Following-up with customers on work performed</li> </ul> <p><b>A minimum of two (2) years of experience</b> in an automotive dealership environment is required, with a strong focus on quality customer service. The successful incumbent must have exceptional customer service and communication skills, the ability to build relationships with clientele and co-workers, and to manage several priorities simultaneously during peak times</p> <p><b>Wage (if available):</b> Competitive compensation package, an incredible work environment and opportunity for advancement.</p>
Customer Service/Food Prep	F/T	<p><b>Number of Positions: 3</b></p> <p><b>Type (ie Full time, part time, contract, etc):</b> Full Time Hours of Operation are Monday-Sunday 5am-7pm</p> <p><b>Description:</b> Individuals will be responsible for food preparation, handling cash transactions and maintaining inventory levels and cleanliness of the store. Store location is in Fraserville so reliable transportation is mandatory.</p> <p><b>Wage (if available):</b> \$14/hour to start</p>
Warehouse/Sales	F/T	<p><b>Number of Positions: 1</b></p> <p><b>Type (ie Full time, part time, contract, etc):</b> Full Time Hours of operation are Monday-Friday 9am-6pm, Saturday 9am-5pm and Sunday 11am-5pm</p> <p><b>Description:</b> The position is a basic labour position with some cleaning, customer service and sales. Workplace is located between Trent and Lakefield on Highway 28, so reliable transportation is mandatory. The candidate must be physically able to lift 50lbs+ and be able to stand for long periods of time.</p> <p><b>Wage (if available):</b> \$14/hour to start plus some commission on sales</p>
Mechanics Assistant	F/T	<p><b>Number of Positions: 1</b></p> <p><b>Type (ie Full time, part time, contract, etc):</b> Permanent Full Time Monday-Friday 8am-5pm for 20-35 hours a week</p> <p><b>Description:</b> Candidates will be dealing mostly with tires, but will also clean up the shop and will be working with other mechanics to learn new tasks. The job will be physically demanding. Must have reliable transportation to the shop in Selwyn.</p> <p><b>Wage</b> \$14 an hour to start, but can increase based on performance</p>
Tow Truck Driver	F/T	<p><b>Number of Positions: 1</b></p> <p><b>Type (ie Full time, part time, contract, etc):</b> Full Time Monday-Friday 8am-5pm and on-call shifts overnight</p>

		<p><b>Description:</b> Automotive shop near Havelock is looking for a Tow Truck Driver with a class D license, but will accept an individual with a G license who is willing to upgrade. Candidates must have a clean CPIC, clean Driving Abstract, and be at least 25 years of age for insurance purposes. Shop does do towing for CAA so trips can run anywhere in Ontario, within 300 kms of Havelock.</p> <p><b>Wage (if available):</b> \$15- \$18 based on experience and ability</p>
<p>Carpenter/ Door Framer</p>	<p>F/T</p>	<p><b>Number of Positions:</b> 1</p> <p><b>Type (ie Full time, part time, contract, etc):</b> Permanent Full Time Monday-Friday 40+ hours per week</p> <p><b>Description:</b> Looking for someone who has some trades experience and able to hang and frame doors as well as do some of the more intricate and fine details in regards to carpentry and trim work. Majority of work is home renovation due to water and fire damage. Must have a license and reliable transportation to job sites</p> <p><b>Wage</b> Pay will be between \$17 and \$20/hr depending on experience and ability</p>