

EPC Job List – March 16, 2023

For more detailed job descriptions and to apply online, visit our job board at <http://www.epcjobs.ca/jobs>

To learn more about services offered or to book an appointment with an employment counsellor, please call 705-748-9110 or visit us in-person at 418 Sheridan Street, Peterborough.

Please note, by sending us your resume for one of the posted positions, you are giving your consent for us to share your information with the employer. For more information on our privacy policy, please visit <http://www.epcjobs.ca/privacy>.

Trades, Labour & Manufacturing		
Position	Industry	Further Details (including pay if available)
Residential Cleaner JD: Dave	Cleaning	Must have: Driver's license Type: PT (must be available Tues-Fri, 9:15am-4:30pm, 25-30 hours/week) Location: Peterborough Wage: \$16.00/hr
Window Washers JD: Amanda	Window Cleaning	Number of positions: 2 Type: FT (Mon-Fri, some Sat) Location: Peterborough Wage: \$17.50/hr
Glazier/Labourer JD: Layne	Glass Installation	Must have: G class driver's license and reliable transportation to shop in Norwood Number of positions: 2 Type: FT (Mon-Fri) Location: Norwood Wage: TBD (based on skills and experience)
Floatplane Dock Crew APPLY DIRECTLY	Aircraft	Must have: Driver's license Number of positions: 2 Type: FT Seasonal (5-6 days a week and 40-50 hours) Location: Nakina Wage: \$21.00-\$22.00/hr How to apply: Resumes can be submitted to Greg at nakinaair@bellnet.ca Apply by: March 31
Landscape Support Staff (Summer Contract) APPLY DIRECTLY JD: JINNELL	Landscaping	Must be: Between the ages of 15 and 30 as well as a Canadian Citizen or legally entitled to work in Canada Number of positions: 3 Type: FT Seasonal (Sat and Sun required) Location: Peterborough Wage: \$18.46/hr How to apply: Please submit a cover letter and resume, as a single PDF, to vern.bastable@greenup.on.ca with the following subject line: "Landscape Support Staff" Apply by: March 27 at 8:00am
Multiple Seasonal Landscaping Positions JD: Jinnell	Landscaping	Open Positions: Loader Operator, Brine Spray Truck Operator, Tractor Operator, General Labourer (on a sidewalk crew) Type: FT (remainder of winter and summer/spring) Location: Peterborough Wage: TBD
Window Cleaner JD: Jinnell	Window Cleaning	Number of positions: 5 Type: FT Mon-Fri Location: Peterborough Wage: \$18.00-\$20.00/hr (based on experience)

Lube/Automotive Technician JD: Jinnell	Automotive	Number of positions: Multiple Type: FT (anywhere between the hours of 9-6 Monday to Friday and 9-4 Saturday) Location: Peterborough Wage: \$16.00/hr
Casual Custodian APPLY DIRECTLY JD: Dave	School Board	Must have: High school diploma or equivalent, 6 months related experience, valid Driver's licence Type: Casual Location: KPR District Wage: \$20.76 per hour Apply via website: https://www.applytoeducation.com (Job Code: 3137691)
Technician/Mineral Processing/General Labour JD: Dave	Testing Laboratory	Number of positions: Multiple (hiring for various departments) Type: FT Location: Lakefield Wage: \$18.50/hr

Security & Driving		
Position	Industry	Further Details (including pay if available)
Specialized Transportation Driver APPLY DIRECTLY JD: Jinnell	Healthcare	Must have: Valid driver's license, completion of Drivers Abstract and reliable transportation Type: PT Location: Peterborough Wage: TBD Apply via email or fax: HR@commcareptbo.org or 705-745-6011 indicating "Specialized Transportation Driver" in the subject line

Customer Service, Sales & Hospitality		
Position	Industry	Further Details (including pay if available)
Seafood Clerk JD: Jinnell	Grocery Store	Type: FT (days, usually Mon-Fri) Location: Peterborough Wage: \$15.50/hr
Customer Service Representative JD: Jinnell	Gaming ***	Must have: Double vaccination and be over the age of 18 Number of positions: Multiple Type: PT Location: Peterborough Wage: \$15.50/hr
Cook JD: Jinnell	Long-term Care ***	Must have: Safe Food Handler's Type: PT Location: Lakefield Wage: \$19.00/hr to start
Dietary Aide/Cook's Helper JD: Jinnell	Long-term Care ***	Must have: Safe Food Handler's Type: PT Location: Lakefield Wage: \$15.75/hr to start
Technical Customer Experience Advisor JD: Amanda	Call Centre	Must have: High school diploma or GED, 6 months customer service experience Type: FT Location: Peterborough Wage: \$18.03 per hour
Customer Service Consultant JD: Amanda	Airline	Type: FT (in office) Location: Peterborough Wage: \$15.50/hr

Healthcare		
Position	Industry	Further Details (including pay if available)
Registered Practical Nurse (RPN) New Grads Welcome (Full Time/Part Time) APPLY DIRECTLY	Healthcare	Must have: Licensed as a Registered Practical Nurse in the province of practice, valid driver's license and access to a reliable vehicle Number of positions: 5 Type: FT/PT Location: Belleville, Trenton, Picton, Madoc, Bancroft Wage: TBD Apply online: https://jobs.jobvite.com/von/job/osW5lfwy
Registered Nurse (Full-time/Part-time) APPLY DIRECTLY	Healthcare	Must have: Licensed as a Registered Nurse in the province of practice, valid driver's license and access to a reliable vehicle Number of positions: 5 Type: FT/PT Location: Belleville, Trenton, Picton, Madoc, Bancroft Wage: TBD Apply online: https://jobs.jobvite.com/von/job/oUobmfwz
Personal Support Worker APPLY DIRECTLY JD: Dave	Healthcare ***	Must Have: Double vaccination, PSW, RN or RPN certificate or related, First Aid/CPR, valid driver's licence and vehicle Type: FT Location: Peterborough Wage: \$20.00/hr Apply via email to: MakennaBrunelle@sehc.com
Home Support Worker JD: Jinnell	Healthcare ***	Must have: Double vaccination Number of positions: Multiple Type: PT Location: Peterborough Wage: Competitive wages
Community Support Worker JD: Jinnell	Healthcare ***	Must have: Double vaccination Number of positions: Multiple Type: PT Location: Peterborough Wage: Competitive wage grid \$17.17 to \$19.32 per hour PLUS \$3.00 hourly temporary wage enhancement

Management & Admin		
Position	Industry	Further Details (including pay if available)
Housing Co-operative Manager APPLY DIRECTLY JD: Layne	Management	Type: FT (30 hours/week, some evening work required) Location: Peterborough Wage: TBD How to apply: Please send a resume to The Hiring Committee - Kawartha Village Co-operative Homes at KVCHires@outlook.com Apply by: March 17 at 5pm
Resort Manager APPLY DIRECTLY JD: Amanda	Management ***	Must have: Full vaccination Type: FT Location: Lakefield Wage: TBD Apply via email: careers@parkbridge.com
Resort Manager APPLY DIRECTLY JD: Amanda	Management ***	Must have: Full vaccination Type: FT Location: Peterborough Wage: TBD Apply via email: careers@parkbridge.com

Other		
Position	Industry	Further Details (including pay if available)
Journalist – Summer 2023 Intern – Youth APPLY DIRECTLY	Journalism	<p>Must have: Journalism and/or experience in a communications-related field, your own work location and equipment, including computer/laptop, camera, high-speed internet connection, audio recording equipment for interviews, and smartphone, own vehicle or access to a vehicle (local travel may be required), must be between 15-30 years of age</p> <p>Type: FT Seasonal (9-week contract)</p> <p>Location: Peterborough</p> <p>Wage: \$20.00/hr</p> <p>How to apply: Please refer to this post for details -- https://kawarthanow.com/job-opportunities/</p> <p>Please submit your resume along with several examples of your writing and if available, examples of your photography, to publisher@kawarthanow.com</p> <p>In your cover letter, please describe how your education and skills would fit with the style and quality of content published on kawarthaNOW.com.</p> <p>Apply by: Mar 31 at 5pm</p>
Pricing and Inventory Clerk JD: Jinnell	Grocery Store	<p>Type: PT (the hours are anytime between 6am and 4:30pm both weekdays and weekends – not in bus times)</p> <p>Location: Peterborough</p> <p>Wage: \$15.50/hr</p>
Assistant Digital Editor APPLY DIRECTLY	Digital Media	<p>Must have: College or university student studying or graduated in the field of publishing, journalism, editing, graphic design or equivalent work-related experience in the related field, between 15 and 30 years of age (inclusive) at the start of employment, valid criminal record check; and valid OFAH membership</p> <p>Type: FT Contract (8 weeks, starting May 1, 2023)</p> <p>Location: Peterborough (remote and hybrid work environment available)</p> <p>Wage: \$16.50/hr</p> <p>How to apply: Please submit in one document an Assistant Digital Editor Application Form (https://www.ofah.org/wp-content/uploads/2023/02/Assistant_Digital_Editor-Application_Form.pdf), cover letter and resume, and how your skills and qualifications meet each of the requirements of this position to: Ray Blades, Editor/Associate Publisher, Ontario OUT of DOORS at jobs@ofah.org</p> <p>Apply by: March 26</p>
Digital Editor APPLY DIRECTLY	Digital Media	<p>Must have: College or university education in journalism, communications, English, or equivalent work-related experience in relevant fields, valid driver's licence (class G), valid passport, valid fishing licence, valid outdoors card with accredited hunter, valid firearms licence, valid pleasure craft operators' card; valid criminal record check; and valid OFAH membership</p> <p>Type: FT Contract (May 1, 2023-April 26, 2024)</p> <p>Location: Peterborough (hybrid work environment available)</p> <p>Wage: TBD</p> <p>How to apply: Please submit a letter of interest and resume, which must include your education and work experience history, and two references to: Ray Blades, Editor/Associate Publisher, Ontario OUT of DOORS at jobs@ofah.org</p> <p>Apply by: March 26</p>
Invasive Species Summer Technician APPLY DIRECTLY	Conservation	<p>Must have: Minimum of one year of college or university education in biology, environmental science, or a related resource management program; minimum of one year of education and/or experience in the following areas: monitoring local waters and natural areas for invasive species, public education and awareness, plant, fish and invertebrate identification, field work, and data collection, between 15 and 30 years of age (inclusive) at the start of employment, valid driver's licence (class G), valid pleasure craft operators card, valid criminal record check; and valid OFAH Membership</p>

		<p>Number of positions: 2 Type FT Contract (8-16 weeks) Location: Peterborough Wage: \$15.50-\$18.00/hr</p> <p>How to apply: Please submit in one document a cover letter, resume and OFAH Invasive Species Summer Technician Application Form (application form can be downloaded from our website, www.ofah.org/jobs) about how your skills and qualifications meet each of the requirements of this position to: Brook Schryer, ISAP Assistant Coordinator, Ontario Federation of Anglers & Hunters at jobs@ofah.org</p> <p>Apply by: March 26</p>
<p>Species Monitoring Technician APPLY DIRECTLY</p>	Conservation	<p>Must have: College or university education in fish and wildlife, biology, environmental science, or equivalent work-related experience in the relevant fields, valid driver's license (class G), passport, fishing licence, pleasure craft operators card, emergency first aid training with level A CPR and AED certification (as a minimum), criminal record check, and OFAH membership</p> <p>Type: FT Contract (May 1-Oct 13, 2023) Location: Peterborough Wage: \$25.00/hr</p> <p>How to apply: Please forward in one document a cover letter, resume and two references indicating how your skills and qualifications meet each of the requirements of this position to: Robert McGowan, ISAP Project Specialist, Ontario Federation of Anglers & Hunters at jobs@ofah.org</p> <p>Apply by: March 26</p>
<p>Camp Counsellor APPLY DIRECTLY</p>	Summer Camp	<p>Number of positions: 10 Type: FT Seasonal (Jun-Aug) Location: Peterborough Wage: \$15.50/hr Apply online: https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=86b626e8-12a4-4089-bd39-421a3511f0da&cclid=19000101_000001&lang=en_CA</p> <p>Apply by: June 1</p>
<p>Licensed Stylist JD: Layne</p>	Salon	<p>Must have: Hairstylist license and previous experience in hairstyling</p> <p>Number of positions: Multiple Type: Flexible hours Wage: TBD</p>

FREE Workshops Please call 705-748-9110 or go online to epcjobs.ca to pre-register for any and all workshops

Workshop Name	Description	Time	Upcoming Dates
DROP-IN RESUME CLINIC	Your resume is often the first impression you will make to an employer. Building a great resume is about understanding what employers are looking for. Drop in to our Resource Centre on Feb. 7 or Feb. 21 to get help with your resume.	9:30 am – 11:30 am	March 21
JOB SEARCHING	Learn about the job search process and techniques that will maximize your present job search.	11 am-12 pm	
PREPARING FOR YOUR JOB INTERVIEW	Learn about different types of interviews, prepare how to answer hard questions and help you get the job!	9:30 am- 11:00 am	March 22
50+ JOB CLUB	Are you an older worker looking for help with your job search? This coffee club offers weekly job search topics and support from other mature workers.	10 am-12 pm	April 5
#WORKLIFE HACKS	Got a job and want to make sure you keep it? Something holding you back at work? Learn how to set goals, make change and keep moving forward at work. Plan with clear steps to help you stay on track.		By Appointment Only
FINANCIAL LITERACY	Join Cole & Lisa in a Financial Literacy workshop series and gain the knowledge, skills and confidence to make responsible financial decisions.	10:30 am- 12:00 pm	March 22 – Banking and Credit Basics
INTRODUCTION TO LINKEDIN	Meet with an Employment Counsellor to learn how to set up a LinkedIn profile and how to make the best use of LinkedIn for networking and job searching.		By Appointment Only
BETTER JOBS ONTARIO – FUNDING FOR TRAINING	Includes an overview of the program, applicant eligibility and suitability, the application process, eligible training programs, and next steps.	2:30 pm- 3:30 pm	March 22
SERVICE CANADA INFO SESSION: CANADA PENSION PLAN & OLD AGE SECURITY BENEFITS	You are invited to attend an information session from Service Canada at EPC to learn more about the Canada Pension Plan (CPP) retirement pension and the Old Age Security (OAS) pension to help you plan for retirement. Service Canada provides Canadians with a single point of access to a wide range of government services and benefits through the Internet, by telephone, in person or by mail.	10:00 am- 11:00 am	March 29

Social Media and Resources:

- EPC Job Board - <https://www.epcjobs.ca/jobs>
 Facebook - <https://www.facebook.com/epcjobs/>
 Instagram - <https://www.instagram.com/epcjobsptbo/>
 Twitter - <https://twitter.com/epcpeterborough>
 LinkedIn - <https://ca.linkedin.com/company/epcjobs>
 YouTube - https://www.youtube.com/channel/UckdK8FKLyX_01--5AiGXtpg/feed
 Blog - <https://www.epcjobs.ca/blog>
 Workforce Development Board - <https://www.wdb.ca/jobs/>